



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting

Tuesday, June 3, 2014

Call to Order

The meeting was called to order by Ronk at 1:00 p.m.

Roll Call

Present: Earlene Ronk, Chair, Jim Mode, Carolyn Niebler, Carol Battenberg, Georganne Mortensen, Darlene Schaefer, and Dan Krause

Also Present: Sharon Olson & Sue Torum, staff.

Certification of Compliance with Open Meetings Law

Torum certified compliance.

Review Agenda

The agenda was reviewed.

Public Comment

None

Approval of 5/6/14 Minutes

A motion to approve the 5/6/2014 minutes was made by Schaefer, seconded by Mode and passed unanimously.

Communications

The WI Women's Policy Institute is holding their annual training and information from the training announcement was read.

Review & Update Meeting Bylaws

The bylaws were handed out. The discussion focused on the section in regard to meetings. Members were asked if monthly meetings were needed or helpful to them since many agenda's contain educational information vs. action items. Some suggestions for change were discussed and are dependent upon an opinion by Corporation Counsel as to procedure. No action was taken on this date; however, members did agree that monthly meetings were not necessary at this time.

ADRC Report

The Inclusion/Exclusion Database Policy was reviewed. After discussion and some language change, a motion to approve the policy was made by Mode, seconded by Battenberg and passed unanimously.

The Senior Farmer's Market Nutrition Program is in full swing and Olson provided an update about the schedule and materials being provided to applicants.

Senior Dining Program

Policy on Serving Residents of Group Living Facilities: In the past two weeks, residents of group living facilities have asked to attend the Senior Dining Program in Fort Atkinson. This necessitated a policy review. After the last program assessment it was brought to Torum's attention that non-eligible individuals must pay the full-cost of the meal and Jefferson County was offering a discounted rate, which is not allowed. The policy was reviewed and discussed; a motion to approve was made by Mortensen, seconded by Krause and passed unanimously.

Status of Donations: A new procedure for collecting donations was implemented in mid-February and a review of donations made before and after that time was done. In all but one site, there is minimal change in the overall average. This change ensures that all of the donations made are secure.

Lake Mills Outreach to Increase Participation: Lake Mills is a very busy site in terms of its delivered meals, however, site attendance varies and the manager is looking at ways to increase participation. The manager will hand out invitations to people who come to Bingo when it is offered next. The invitation includes a statement that the first meal will be on us, just for trying it.

WI Dementia Care Redesign Project: Report from Crisis Intervention Standards Workgroup

Torum reported that the standards workgroups are focusing on the following areas:

- Early Diagnosis
- Promoting Autonomy & Choice
- Rights of People with Dementia and Their Families
- Staffing and Training Requirements
- Health & Personal Care
- Challenging Behaviors
- Activity Programs & Lifestyles
- Physical Design of Facilities & Safety
- Community Awareness
- Integrated Services

The meeting on 5/21 included cross-representation from entities that are involved in crisis intervention. Two other groups (providers and experts) will meet and discuss the same topics to come up with the final standards.

Review 2013 Annual Report

The Aging & Disability Resource Division section of the department's annual report were distributed and discussed.

Caregiver Coalition Building

Due to lack of time, this item was tabled until a future meeting.

World Elder Abuse Day: I-Team Open Meeting

The next Interdisciplinary meeting is scheduled for June 9th. An invitation was extended to organizations wishing to attend to meet the team, learn about what the team does and what the county's role is in terms of receiving and responding to allegations of abuse/neglect of vulnerable adults. Committee member were invited.

Set next meeting date and possible agenda items

The next meeting will be on July 1, 2014. Discussion may include caregiver coalition building, the bylaws and a recent grievance.

Adjourn

A motion to adjourn was made by Battenberg, seconded by Stengel and passed unanimously.

Respectfully submitted,

Susan Torum, Manager
Aging & Disability Resources Division